



## POSITION PROFILE

**POSITION TITLE:** Litho Press Operator

**DEPARTMENT:** Production

**REPORTS TO:** Supervisor or Manager

**LOCATION:** Baldwinsville

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### POSITION SUMMARY:

The Press Operator is responsible for the safe and efficient operation of the press while maintaining quality, meeting all customer specifications

### RESPONSIBILITIES & DUTIES:

- Ensure safe and efficient set up and operation of the printing equipment.
- Verify customer specifications for each product using computer system.
- Follow and complete all work instructions for each job.
- Check quality continually ensuring standards are met or exceeded.
- Perform quality checks prior to sending product to the Die Cutting department.
- Operate a walkie to transport product within and between departments.
- Conduct make readies.
- Troubleshoot and maintain printing equipment as required.
- Responsible for knowing equipment lockout procedures.
- Record production data as required (paperwork and on computer system).
- Perform general housekeeping and other related duties as required.

### QUALIFICATIONS

- High school diploma or equivalent experience.
- A 3 - 5 years of experience operating large-format sheet fed lithographic printing presses, preferably KBA, Man Roland or Mitsubishi.
- Demonstrated ability to make-ready the press
- Firm understanding of color matching
- Mechanical aptitude
- Ability to work a flexible schedule

### WORK ENVIRONMENT

The noise level in the work environment can vary from quiet to loud. Exposure to dirt and dust may occur

### PHYSICAL DEMANDS

While performing the duties of this job, the employee is frequently required to stand, walk, and talk or hear. Employee is required to have the ability to lift and carry up to 50 pounds. The employee is occasionally required to sit. Specific vision abilities include close and distance vision, color and peripheral vision, depth perception, and the ability to adjust focus.

### DISCLAIMER

The preceding job description/specification has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job. The items listed are representative of



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those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### EMPLOYEE ACKNOWLEDGEMENT

I have read and fully understand the above position profile and all expectations.

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Signature

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Date