

## POSITION ANNOUNCEMENT

State University of New York  
College of Environmental Science and Forestry  
1 Forestry Drive, Syracuse, New York, 13210-2778

September 8, 2020

**TITLE:** Cleaner

**UNIT:** Facilities Operations & Services - Syracuse

**SALARY GRADE:** SG-5

**SALARY:** \$29,589 annually (Note: current or reconstructed salary for State employees in accordance with NYS Audit and Control)

**DURATION:** Permanent

**POSITION DESCRIPTION:** Use cleaning chemicals and mechanical or hand-operated equipment to perform cleaning of campus buildings, houses and adjacent grounds/sidewalks. Clean classrooms, restrooms, laboratories, offices, rooms and assigned areas. Perform daily and seasonal cleaning such as dusting, mopping floors, washing stairs, walls, windows, appliances, household items, upholstery, window treatments and doors; vacuum, strip, wax and buff floors. Use appropriate equipment such as ladders to wash light fixtures and replace light bulbs. Maintain exterior and interior entranceways. Move and arrange furniture for cleaning and meeting set-up. Remove trash, recycling and compost.

**MINIMUM QUALIFICATIONS:** There are no education or experience requirements. Applicants must be physically able to perform medium to heavy physical labor.

**OPERATIONAL NEEDS:**

- 6:00 am -2:30 pm or 7:00 am – 3:30 pm Monday through Friday
- Full time position based on a 40-hour work week
- May be required to work overtime based on operational needs

**APPLICATION PROCEDURE:** Applications are required to be submitted on-line at [www.esf.edu/hr](http://www.esf.edu/hr)

**APPLICATION DEADLINE:** Although applications will be accepted until the position is filled, candidates should submit their application by **September 20, 2020** to assure optimal consideration

**Approval must be granted by Civil Service prior to filling this position pending clearance of re-deployment roster, transfer list, preferred list, reemployment roster, or placement roster.**

In accordance with the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act” institutions of higher education are required to prepare an annual report containing information on campus security policies and campus statistics. This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by SUNY-ESF; and on property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. You can obtain a printed copy of this report by contacting SUNY-ESF University Police at 315-470-6667 or by accessing the following web site: <http://www.esf.edu/univpolice/crimereports/>

*Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Governor’s Office of Employee Relations at (518) 474-6988 or via email at [info@goer.ny.gov](mailto:info@goer.ny.gov).*

**SUNY ESF is an equal opportunity/affirmative action employer. All qualified applicants will receive consideration for employment without regard to sex, gender identity, sexual orientation, race, color, religion, national origin, disability, protected veteran status, age, or any other characteristic protected by law.**