

## **JOB OPPORTUNITIES – FEBRUARY 2, 2012**

### **MAINTENANCE TECH – CRUCIBLE INDUSTRIES**

Must have extensive industrial experience in inspection, repair, installation, wiring and troubleshooting of all types of electrical apparatus or circuits of any voltage. Successful candidates will possess extensive experience and knowledge of AC/DC motors, generators, transformers and programmable controls. Applicants must be able to read blueprints, diagrams, and/or sketches to troubleshoot. Interested applicants must be able to work all shifts or any combination thereof to provide 24 hour/7 days a week coverage. To apply: visit [www.crucible.com](http://www.crucible.com) (NY1009219)

### **BANQUET HOUSEPERSON – FRIENDS OF THE ROSAMOND GIFFORD ZOO**

The Friends of the Rosamond Gifford Zoo, a non-profit organization, is seeking a friendly, reliable part-time houseperson for their catering department. Duties include but are not limited to; bending and lifting of 5-70 lbs, loading banquet tables onto carts, lifting and stacking banquet chairs and resetting of room to fit clients needs. In addition, must maintain overall cleanliness of the banquet area, restrooms, and lobby area during events. Must have reliable transportation and a flexible schedule, experience preferred but not necessary to apply. A high school diploma is required. A background check is a requirement for employment. For a complete job description, please visit our website at [www.rosamondgiffordzoo.org](http://www.rosamondgiffordzoo.org), under employment. Please respond by email to [employment@rosamondgiffordzoo.org](mailto:employment@rosamondgiffordzoo.org) or mail resume to: Friends of the Rosamond Gifford Zoo Attn: Employment1 Conservation Place Syracuse, NY 13204 No phone calls please! EOE (JC5841759)

### **MANAGEMENT TRAINEES – KINNEY DRUGS**

Growing regional drug store chain is seeking applications for Store Management Trainees in and around the Syracuse area. Candidates must possess excellent communication, data entry, and strong management skills. Previous retail management experience required. Applicants must be willing to relocate. Position offers excellent benefits including 401K. Send resume and application to Sarah Griffith, Kinney Drugs, Inc., 520 E. Main Street, Gouverneur, NY 13642. Phone 315-287-3600, ext. 246; Fax 315-535-7693. Applications can be printed from our website [www.kinneydrugs.com](http://www.kinneydrugs.com) or picked up at any of our locations. EOE (JC5828621)

## **PROGRAM DIRECTOR – MARS HILL NETWORK**

Full or Part-Time Program Director The Mars Hill Network, a Christian radio ministry based in Syracuse, NY, is currently accepting resumes for program director. The Mars Hill Network is seeking an individual with outstanding verbal and written skills. Candidate needs to be highly organized, driven, and feel comfortable delegating responsibility. Applicant should understand the listening audience and work well as a member of a team. He or she must have prior experience in broadcasting. Responsibilities include shaping the overall on-air sound. He or she will interface with news director, underwriting manager, and on-air staff. Manage national and locally produced programming for broadcast. Research and develop new programming as well as special programs for consideration. On air work is necessary and knowledge of Audio Vault and Adobe Audition are a plus. A heart for ministry and the ability to communicate the love of Christ are essential. It is our policy to provide equal employment opportunity to all qualified individuals without regard to race, color, religion, national origin or sex in all personnel actions. Persons interested in submitting an application for the position identified above should send a resume and demo to the following person. General Manager, Mars Hill Network, 4044 Makyes Rd. , Syracuse, NY 13215 Applicants may also email resumes and mp3 audio to: waynetaylor@marshillnetwork.org (NY1009186)

## **PRODUCTION WORKER – MERCER MILLING CO**

Production workers, 2 open positions. Full time. Work Monday through Friday. High school diploma/GED. Hours are 8am to 4:30 pm. Will operate packaging machines, forklifts and robotics. Must be able to lift 50 pounds repeatedly. Job is physically demanding. Must speak English. Must pass a math test. Drug test. Salary doe. Benefits include health after 90 days and 401K. Apply in person: Mercer Milling Company, 4698 Crossroads Park Drive, Liverpool, New York 13088 (NY1009763)

## **PHLEBOTOMIST – SUNY UPSTATE MEDICAL**

Perform phlebotomies on adults and children and collect other specimens in any one of the Hospital phlebotomy stations. Will travel to homes to perform phlebotomies, ensure complete and accurate labeling of specimens: process specimens and prepare for transport: maintain adequate phlebotomy inventory: prepare and process test requisitions, demographic and billing information: sort and file reports as necessary: greet and receive patients for phlebotomy. Phlebotomy experience required. Typing, computer skills and interpersonal skills required.

Must have reliable means of transportation and NYS drivers license. Apply at

<http://jcnlx.com/b42a280e9d6d474d9f7771b85c00472a161>

(JC5837048)

### **COOK SUPERVISOR – SUNNYSIDE CARE CENTER**

Prepare all food in sufficient quantities, according to written recipes, production sheets and menus. Assist morning cook in food preparation for lunch. Follow all sanitary and safety Policy and Procedures guidelines. Sample food items for each meal and assure high quality products. Prevent food waste. Take daily food temperatures and complete mock trays when scheduled. Identify and date leftovers. Rotate and use leftovers skillfully. Prepare steam table for supper, provide all items listed on menu with proper serving utensils. Directly responsible for the care and cleanliness of equipment in cook's immediate area. Assist dietary aides with clean up after lunch and supper. Follow dietary policies with reference to washable apparel, hair nets, clean cut nails, etc. Has input on employee evaluations and disciplinary actions. Participates in set up of special buffets, parties, etc. Assist with development and implementation of departmental goals, Policy and Procedures guidelines. Provide back-up coverage for the Department Head and the dietary staff as needed. Supervise all dietary aides. Follow sanitation and safety guidelines when storing stock. Takes temperature of walk-in cooler, freezer and side by side refrigerator. Completes supervisor check sheet daily. To apply: email resume to [dietary@sunnysidecare.com](mailto:dietary@sunnysidecare.com) (JC5828760)

### **ACCOUNT EXECUTIVE – WSTM/WSTQ/WTVH CNY CENTRAL**

Seeking aggressive, fearless, gregarious, proactive, self starters who are not afraid to hear the "No's" it takes to find the "YES's" in sales. We are looking for individuals who have the desire to advance and build their sales career rapidly. We covet individuals who are interested in the opportunity to create. This position will be supported with fast paced, comprehensive group and individual training during the first months of employment. Please email resumes to Sue Navagh at [snavagh@cnycentral.com](mailto:snavagh@cnycentral.com). A clean DMV record and drug test is required. (NY1009356)

## **CUSTOMER SERVICE ASSISTANT – ACRO SERVICE CORP**

Assists in processing invoices, scanning, filing, and fulfilling customer needs to ensure customer satisfaction. Requires data entry and some telephone support. Requires a high school diploma or equivalent and 2-4 years of experience in the field or in a related area. Has knowledge of commonly-used concepts, practices, and procedures in reference to invoicing. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision, but will need to exercise independent judgment after sufficient program knowledge has occurred. Bookkeeping experience a plus. Ability to manage spreadsheets is a must. This position requires speaking to customers on the phone and answering questions regarding a low income customer program which is managed out of this office. Data entry skills are also mandatory as at least 50% of this position will be inputting information into a data system; accuracy is extremely important. Requires High School Diploma or equivalent Phone: 734-437-9224Ext. 501 Contact Name: Agarwal Rajeev or fax resume to 734-591-1217 (JC5839092)

## **TELLER – BEACON FEDERAL**

Provides customer service, processing both business and individual banking transactions, manages a cash fund and cross-sells bank products and services. Beacon Federal is an Equal Opportunity/Affirmative Action employer. To apply: [www.beaconfederal.com](http://www.beaconfederal.com) (JC5839092)

## **COMPUTER OPERATOR – PROFESSIONALS INC**

Attention recent Computer Science/GIS grads! We have an excellent "foot in the door" opportunity for those with a BS Degree in Computer Science or related field. You would be trained to use GIS related software for data integration projects. No experience is necessary. This position pays \$11/hr. Please email resumes to [itjobs@cspprofessionals.com](mailto:itjobs@cspprofessionals.com) (JC5841708)

## **DEVELOPMENT ENGINEER II – TACTAIR FLUID CONTROLS INC**

Position is engaged in developing concepts and designs for future products specifically in product testing and development activities. Analytical tasks include static, kinematic and dynamic modeling of mechanical systems, fluid dynamics, stress and heat transfer analysis. Test related tasks include procedure development, data acquisition and data reduction. Responsibilities: Lead development and test engineering efforts on projects. Develop schedules for development engineering tasks within a project. Communicate pertinent issues affecting the success of assigned projects via regular engineering meetings, feedback to the engineering manager, or to other functional groups. Perform basic calculations in fluid mechanics, strength of materials, dynamics, stress and heat transfer. Develop mathematical models of mechanical systems using software such as Matlab, Ansys and Autodesk Inventor. Set up basic mechanical measurements using pressure transducers, load cells, thermocouples, flow meters, strain gages, etc. Set up basic data acquisition using digital oscilloscopes, LabVIEW and MTS TestSuite. Perform data reduction and analysis. Develop, document and perform test procedures for laboratory product tests. Qualifications: Bachelors Degree, Mechanical Engineering; Masters Degree, Mechanical Engineering preferred. 3-10 years experience in product development and testing in the aerospace industry. US Citizenship Required (NY1009359)

## **AEROTEK WILL BE INTERVIEWING FOR PROJECT MANAGERS ON 2/3/12 FROM 1:00PM-3:00PM AT CNY WORKS**

Will be onsite working as the liason between the associates and the sub contractors. Managing a community of 15 contractors i.e general contractors, electricians, masons, plumbers. Need previous exp, managing contractors in a non-union environment. Will be taking control of the schedule to make sure that all phases of the project are completed correctly and on time. Exp. with expansion projects and renovations to food/pharam facilities required. Must have a working knowledge of food manufacturing equipment and controls as well as the wastewater process. computer skill is a must, microsoft office will be used. This is a supervisory position, no use of tools or heavy equipment is required. There is no need for medical monitoring or certifications required. Additional Job Info: important responsibilities such as estimating budgets for construction projects, updating and maintaining various reports, coordinating with various internal departments and external vendors, managing multiple concurrent sites Duties also include recommending selection of contractors, reviewing and approving general Contractor bids, conducting contract negotiations, reviewing and approving changes to the contract and applications for payments, and maintaining construction schedules. A degree in civil engineering is preferred for such positions. Strong team leading skills along with extensive knowledge in planning, constructing, and managing projects is required. (NY1009652)