



# EMPLOYER RECRUITMENT

**Date: February 3, 2012**

**Time: 1:00–3:00 PM**

## **Aerotek**

### ***NY1009652—Project Manager***

**Job Description:** Will be onsite working as the liaison between the associates and the sub-contractors. Will be managing a community of 15 contractors, i.e., general contractors, electricians, masons, plumbers and controls persons. Previous experience managing contractors in a non-union environment. Will be taking control of the schedule to make sure that all phases of the project are completed correctly and on time. Experience with expansion projects and renovations to food/pharma facilities is required. Must have a working knowledge of food manufacturing equipment and controls as well as the wastewater process. Computer skill is a must, Microsoft office will be used to create meeting agendas and schedules. This is a supervisory position, no use of tools or heavy equipment is required.

**Job Summary:** A construction management job calls for important responsibilities such as estimating budgets for construction projects, making job sites, updating and maintaining various reports, coordinating with various internal departments and external vendors, managing multiple concurrent sites and general contractors. Will recommend selection of contractors, review and approve general contractor bids, conducting contract negotiations, reviewing and approving changes to the contract and applications for payments and maintaining construction schedules. A degree in Civil Engineering is preferred with three years of experience. Strong team leading skills along with extensive knowledge in planning, constructing and managing projects is required.

**Hours:** Monday through Friday, **Wage:** Depends on Experience, **Benefits:** Health Insurance, Dental Insurance, **Permanent Positions:** Yes, **Location:** Syracuse, NY

**443 North Franklin Street  
Syracuse, New York 13204  
(315) 473-8250**

**Free Parking available at  
the intersection of Genant  
Drive and North Clinton  
Street**

To apply: Attend the recruitment or  
apply by email to: [dpeck@aerotek.com](mailto:dpeck@aerotek.com)